

# CASTLE CAMPS PARISH COUNCIL

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## MINUTES

### FOR MEETING HELD ON THURSDAY 9<sup>TH</sup> JANUARY 2025 AT 7.30PM IN CASTLE CAMPS VILLAGE HALL

PRESENT: John Biggs (Chairman), Sue Herbert (Vice Chairman), Terry Chapman, Chris Basham, Clive Germany, Cindy Smith, Lindi Kent & Dan Hoddinott

In attendance: Melanie Laing (Parish Clerk), Henry Batchelor (County Councillor) & 2 Parishioners

The meeting started at 7.33pm

**1. Apologies and reasons for absence** No contact from Cllr Harper

**2. Approve minutes of meeting** Council meeting on 21st Nov 2024 proposed by Cllr Herbert, seconded by Cllr Smith. All agreed. Minutes were signed. Planning & Finance meeting on 12<sup>th</sup> Dec 2024, proposed by Cllr Smith, seconded Cllr Kent. All agreed. Minutes were signed

**3. Declarations of interest.** None

**4. District and County Council items of interest.**

Henry Batchelor

Additional items since Dec & Jan monthly reports received are:

Highways No permanent Highways Officer at present. New Officer due to be recruited in next couple of months. HB suggested restarting 8 Parishes meetings with Highways and Planning, all CCPC Councillors agreed

Nosterfield End Highways have met with land owners about road flooding and ditch clearing. Work has been carried out. CCPC Cllrs reported that road to Haverhill is still flooding and pipe under road isn't flowing properly

Planning Appeals Both appeals, South Cambs District Council – Lake, Cambridge County Council – Earth bunds have been refused and dismissed. Land needs to be returned to original layout. **ACTION HB** to check time frame Cllrs asked HB for an update on the Agricultural Barn on Haverhill rd and surrounding land. HB to update

Cllrs raised concerns over unfinished pavement on Bartlow Road relating to Orchard Grove – **ACTION Clerk** to send planning ref to HB

Cllrs raised concern on conifer hedge overhanging road at Dairy Farm, Nosterfield End. **ACTION HB** to message Highways

**5. Parishioners Question Time.** None

**6. Planning**

6.1 Parish Council

| Reference      | Address                       | Proposal                                           |
|----------------|-------------------------------|----------------------------------------------------|
| 24/1491/TTCA   | Lily Cottage, High St         | Apple Tree - A1 - Pollard to 2m from ground level. |
| Cllrs response | All present agreed no comment |                                                    |

6.2 District Council

| Reference      | Address                               | Proposal                                                                                                                                                                                                                | Status             |
|----------------|---------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| 24/00309/FUL   | 2 Park Lane                           | Appeal against refusal of permission<br>Erection of a two storey extension to side of dwelling to form a three bed dwelling. (Use Class C3)                                                                             | Appeal in progress |
| EN/00492/21    | (Lake)<br>Moat Farmhouse<br>Park Lane | Appeal against Enforcement Notice<br>Without planning permission, an engineering operation comprising the excavation and formation of two lakes and the creation of earth bunds associated with the excavation of lakes | Appeal refused     |
| 22/05031/PRIOR | Moat Farm Park<br>Lane                | Appeal against refusal of permission<br>Creation of 2 No. irrigation reservoirs                                                                                                                                         | Appeal refused     |

6.3 Planning queries

Elizabeth Cottage dorma window

**7. Matters Arising – For information only**

7.1 Road safety activity – CCPC MVAS now has connection leads to battery unit and will be used soon.

Shared MVS – 2<sup>nd</sup> unit works and has been up in village.

Speedwatch to be revived. **ACTION Cllr Smith** to source equipment before March meeting

7.2 Website change to a .gov application – Webmaster C Swan is working with C Herbert

7.3 Overhanging Hedge & Tree policy agreed by all Cllrs and adopted. To be printed in Camps review

7.4 Purchase gravel to level up VH driveway agreed by all. 3 x ton bulk bags of 20mm stone **ACTION Cllr Smith** to check if price is cheaper at Travis Perkins if not **Cllrs Germany & Basham** to purchase from Buildbase and organise

7.5 Purchase Tommy Soldier and agree site. Price previously agreed but additional £25 for delivery. All Cllrs agreed.

**ACTION Clerk** to fill in order form and pre pay by BACS. **ACTION Cllr Biggs** to agree site with Corner House

## 8. Matters for the council to discuss / vote on

8.1 Extending Village Hall Car Park and alter the rear access to the hall to create a more inclusive access. **ACTION Cllr Smith** to get new quotes to include a separate item of VH rear access alterations JB/CS

8.2 War memorial cleaning **ACTION Clerk** gather info from GG and forward to Cllr Herbert SH

8.3 Discuss purchase of storage container for Recreation Ground – prices & availability – pending CG

8.4 2025/26 20mph speed restrictions applications – closing date 28<sup>th</sup> Mar. **ACTION Cllr Hoddinott** take on application to boost pedestrian safety in the village DH

8.5 Agree Precept of £22,710 (increase of 5%) Cllr Kent proposed, seconded by Cllr Hoddinott. 8 agreed, 1 abstained

8.6 Review 2025 Village grass maintenance quote from Country Garden Landscapes £4376 plus vat (increase of £336) Proposed by Cllr Herbert, seconded Cllr Biggs, All agreed. **ACTION Clerk** to notify CGL

8.7 Request to use Recreational Ground Sat mornings during FA match season by Junior Football group with 1 team. All Cllrs agreed in principle subject to a signed contract. The use of Portaloo's was discussed to go at the side of the V.Hall provided and cleaned by Junior Football Group, All Cllrs agreed again with conditions **ACTION Clerk** get advice from other PC's and put together a contract for Cllr perusal

8.8 V E Day 80<sup>th</sup> Anniversary 8<sup>th</sup> May. Proposal of Community event to be held. PC to pay towards event. Events Committee, Village Hall Committee and Chapel to be involved. Plan to be drawn up by Events Committee and a proposal of sum put forward for next full meeting. Suggestion of decorating village and houses with bunting and possible bonfire **ACTION Clerk** to follow up

## 9. Public Rights of Way

RH

9.1 Identify landowners and boundaries in Parish to know who's land the footpaths cross - pending

9.2 Collect info on unmarked paths – can PC put up markers - pending

## 10. Recreation Ground

SH

10.1 Seating area base and bench update – pending

CS

10.2 Multisport weeding & cleaning quotes – pending

Clerk

10.3 Agree clearing self seeded saplings behind MUGA - County Garden Landscaping £520+104vat=£624. Request to include removing 2 low branches on plum tree in play area. Proposed by Cllr Herbert, seconded Cllr Smith, All agreed

10.4 New play area inspection company needed for 2025 – pending

Clerk

## 11. Finance

The Clerk

### 11.1 Receipts

| Date  | Payer                 | Item                        | Amount |
|-------|-----------------------|-----------------------------|--------|
| 20/11 | Eastern Power Network | Wayleaver payment           | 74.17  |
| 13/12 | Camps Bowls Club      | Peppercorn rent of Car park | 10.00  |
|       |                       |                             |        |

### 11.2 Payments since last meeting

| Date    | Payee           | Item                                 | Amount     |
|---------|-----------------|--------------------------------------|------------|
| 30/11   | Unity Bank      | Service charge                       | 6.00       |
| 31/12   | Unity Bank      | Service charge                       | 6.00       |
| 6/01/25 | Country Gardens | Parish grass & hedge maintenance Oct | 888.00     |
| 6/01    | MLaing          | Clerk wages Nov                      | On request |

### 11.3 Payments to be agreed

| Payee                | Item                                | Amount     |
|----------------------|-------------------------------------|------------|
| Country Gardens      | Clear scrub around MUGA / play area | 624.00     |
| M Laing              | Clerk wages Dec                     | On request |
| Village Hall         | Hall Hire                           | 106.00     |
| Shineys              | Bus stop clean x 2 Dec              | 20.00      |
| Royal British Legion | Unknown Tommy                       | 200.00     |

Above payment proposed by Cllr Herbert, seconded Cllr Kent, all agreed

11.4 Account balances as of 31/12/2024

|                       |         |
|-----------------------|---------|
| Maintenance           | £15,671 |
| Online account        | £13,034 |
| Sinking Fund & Grants | £26,874 |
| Saver account #2      | £196    |

**12.Clerks Items**

13.1 Update Financial Regulations – In hand

**13. Matters for next Agenda**

Report use of traffic bollards on New Road to police  
Article for Camps Review re parking issues

**14. Date of Next Meeting:        Planning – 13 Feb   /   Full Council – 13 Mar**

Meeting finished at 8.54pm. Melanie Laing